



WELCOME PACK

2021



Top Tips for Students

Our students have created their very own top tips for settling in quickly at RFSS.

1. Always be yourself
2. Be organised and hand in homework on time.
3. Try your hardest in lessons.
4. Always wear correct uniform.
5. Get to know your timetable quickly.
6. Make sure you get to lessons on time
7. Be kind to everyone
8. Never give up
9. Don't annoy your teachers
10. Learn how to tie a tie
11. Have fun
12. Make new friends
13. Do not leave PE with your trainers on
14. Remember your PE kit
15. Don't say anything if you have nothing nice to say
16. Treat people how you would like to be treated.
17. Make sure you're ready to leave the lessons on time
18. Don't rush to the dinner queue
19. Don't be afraid to express yourself
20. Stay away from arguments
21. Go to after school classes
22. Come to school if you are only a little bit ill.
You will feel better later in the day.
23. Find things you have in common with other pupils to make new friends
24. Don't be too concerned about getting a boyfriend or girlfriend or having too many friends or being popular.

“we strive to develop well rounded individuals who are respectful, curious and resilient.”



Year 7

At Rugby Free Secondary School, our vision for students in Year 7 begins with ensuring the completion of a smooth, well supported transition into secondary school.

Throughout the year we aim to ensure that all students become resilient, confident and curious learners. Students in Year 7 will experience a variety of subjects on offer at Key Stage 3, and start laying the foundations, gaining the knowledge and skills needed to carry them through their journey to GCSEs and beyond.

The School Day

08:30 - 08:45	Doors open
08:45 - 09:15	Tutor Period or Assembly
09:15 - 10:15	Period 1
10:15 - 11:15	Period 2
11:15 - 11:35	Break
11:35 - 12:35	Period 3
12:35 - 13:35	Period 4 - Year 8 and 10
12:35 - 13:10	Lunch - Year 7, 9, 11
13:10 - 14:10	Period 4 - Year 7, 9, 11
13:10 - 14:10	Lunch - Year 8 and 10
14:10 - 15:10	Lesson 5
15:10 - 16:30	Enrichment Activities & Homework Clubs



Lunchtime

Students have the opportunity to purchase a healthy well balanced meal, or, they can bring a packed lunch to school. The lunch period is well supervised by staff and there is a range of activities taking place to stimulate and occupy the students. Students are not allowed off site at lunchtime. We operate a cashless system so parents do not need to worry about students bringing money to school.



Parent Mail

We are switching to Parent Mail.
This will allow:

- Easier, more targeted 2 way communication with parents
- Collection of payments for trips, events, lunch money via an online app
- Online Parent evening bookings
- Easier completion of consent forms, paperwork and surveys



Homework

Each student and parent will receive their own login to the online system Class Charts through which students can check and submit their homework. This is also an invaluable tool for students to use to check their timetable, achievement points and view any detentions.





Rugby Free

Secondary School

Anderson Avenue, Rugby, CV22 5PE

Headteacher: Miss S Roberts

Deputy Headteacher: Mr D Shirley

May 2021

Dear New RFSS Student/Parent/Carer

I would like to welcome you as one of the new Year 7 students this year. I am looking forward to getting to know you as your Headteacher. This will be a wonderful year because there are many exciting experiences planned for you. I hope you are as excited as I am to make this your best year at school yet!

I imagine you may be feeling a little nervous and that is to be expected. However, there are lots of people here to support you and lots of activities that you can take part in to make new friends.

This experience will start with your Transition Day which will be taking place over two days on Wednesday 7th July and Thursday 8th July. Further information about this will be communicated to you in an accompanying letter.

We are aware that with Covid-19 there may be some additional concerns that you have for your child.

We would like to assure you that we are handling the developments around Covid-19 in line with all Public Health England guidance and best practice. We would ask that you also read the guidelines in the links below, particularly around the spread of infection.

<https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>

<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>

<https://www.gov.uk/government/organisations/public-health-england>

We have very high hopes for what you can achieve, and we expect you to work hard and always try your best, both at school and at home.

We have 6 school values, which are:

Kindness, Resilience, Respect, Curiosity, Collaboration and Endeavour

Developing our values will be at the heart of your education and we will help you gain these skills and behaviours in everything you do. Through this, we will help you to put our Trust's new motto into practice and support you to 'Aim High, Learn Together and Celebrate Success.'

Student information form

We are asking you to complete the form below to ensure we have the most up to date and accurate information regarding your child, using the [Student information form](#). You will need to click on the digital link sent to you. Please ensure we have at least two contacts and up to date phone numbers we can contact you on regarding your child.



www.rugbyfreesecondary.co.uk

Tel: 01788 222060 | info@rugbyfreesecondary.co.uk

Registered Address: Learning Today, Leading Tomorrow (LT2) Trust, Rugby Free Secondary School, Rugby, Warwickshire CV22 5PE

A company limited by guarantee. Registered in England and Wales No: 09027131



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On your first day, you will be greeted by our team of hard working and kind staff who cannot wait to meet you! The staff are here to ensure that, with the right levels of support, help and guidance you will achieve everything and anything you want to.

Remember, we are all here for you!

Yours sincerely,

Miss Samirah Roberts
Headteacher



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Attendance Information

Dear Parent/Carer,

I would like to take this opportunity to welcome your child to Rugby Free Secondary school.

Rugby Free Secondary School is working in partnership with parents and the Local Authority to improve school attendance. Our whole school target for attendance is 96%. We expect each individual student to achieve 96% or above.

Rugby Free Secondary School Attendance Aims are:

- Our school seeks to ensure that all children in its care receive a full-time education which maximises opportunities for achieving their potential.
- The school strives to provide a welcoming and caring environment, whereby each member of the community feels safe and valued.
- All staff will work with children and their families to encourage each child to attend school regularly, safe and valued.
- The school operates an effective system of age-appropriate incentives and rewards which acknowledges the efforts of children and families to improve attendance and punctuality. The school will challenge and support parent(s)/carer(s) who give low priority to attendance and punctuality.

To meeting these objectives, the school will establish an effective and efficient system of communication with children, parent(s)/carer(s) and appropriate external agencies to provide mutual information, guidance and support. The school has a computerised attendance package (SIMS) which is used to take register for each lesson and monitor attendance data.

Under section 7 of the Education Act 1996 a parent is responsible for making sure that their child of compulsory school age receives a full-time education that is suitable to the child's ages, ability and aptitude and to any special; educational needs that a child may have. This can be regular attendance at school or by education otherwise.

Why is attendance important?

At secondary school, the pace of learning is so fast that missing just a few days can cause disruption to a child's learning journey. We will always help your child to catch up on missed work where possible but continued absence may affect your child's ability to reach and exceed.



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To meet these objectives, the school will establish an effective and efficient system of communication with students, parent(s)/carer(s) and appropriate external agencies to provide mutual information, guidance and support. The school has a computer attendance package (SIMS) which is used to take twice daily registers and monitor attendance. SIMS also provides a register for each lesson your child attends each day.

When a student's overall attendance percentage reaches below 96% the Attendance Officer will hold an informal meeting with the student to discuss their attendance. The meeting will identify any issues the student maybe having and what actions need to be meet to help increase their overall attendance percentage. This is to try and prevent formal letters being sent out to parents/guardians.

All children whose attendance falls below a nominated threshold for an individual term will be monitored weekly and will be treated as a child at risk of 'persistent absence'. Persistent absence is the official term for attendance below 90% at the end of the academic year.

Absence can only be authorised by the Headteacher or a nominated officer on his/her behalf. Headteachers may not authorise leave during term time except where the circumstances are exceptional. To put in a request for absence please see our website for details.

Please remember that parental illness, going shopping, visiting family, truancy, not wanting to go to school, family holidays (unless authorised by the Headteacher by pre-arrangement) are not acceptable reasons to be absent. All of these will be recorded as unauthorised absence.

Family emergencies need careful consideration. It is not always appropriate or in the best interest of the child to miss school for emergencies which are being dealt with by adult family members. Being at school with support from staff and peers can provide children with a safe and familiar background during times of uncertainty.

As a school operating under Warwickshire County Council, we may choose to refer cases to the Warwickshire Attendance Service (WAS) when the absence threshold is not met for further investigation by the Local Authority. This could result in a fixed penalty notice being issued or legal action being taken.

For continued attendance concerns, support will be offered to encourage the child to raise their attendance to rise above the school target using our staged escalation system. There are four stages which are:



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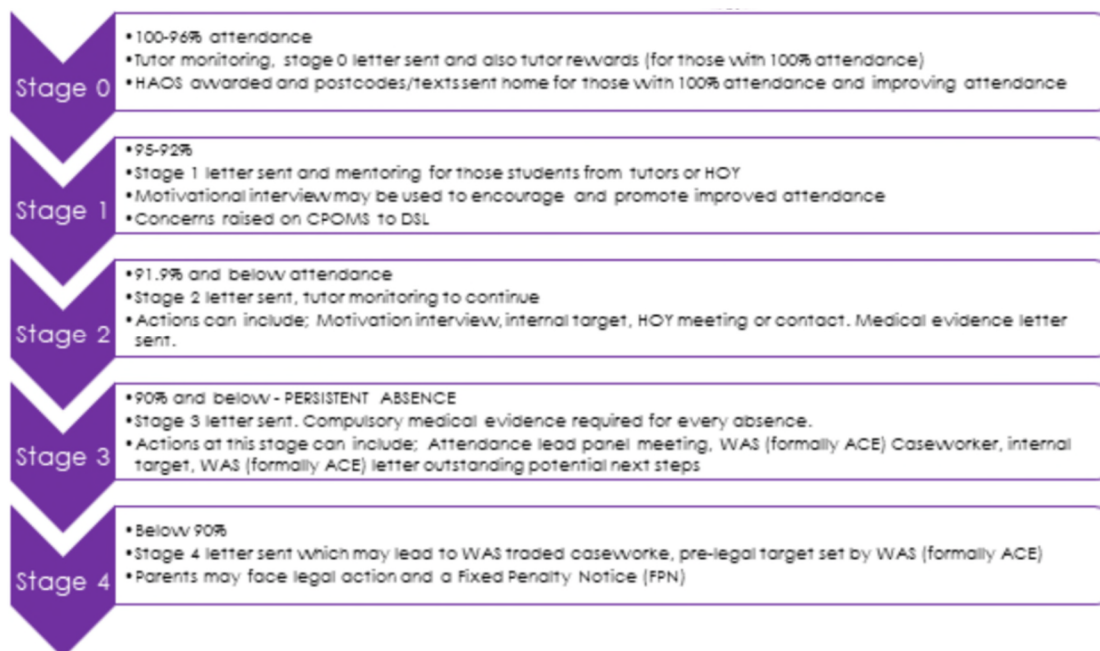
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Parent(s)/Carer(s) are made aware that the Headteacher or Attendance Officer acting on their behalf may make a referral to the Local Authority during any point of the escalation process if they feel attendance is deteriorating at a pace which harms your child's education.

What happens if my child needs to be absent from school?

We do understand that all children get sick from time to time but do ask that you think carefully before keeping your child off from school. If your child needs to be absent from school, in the event of sickness for example, we would expect you to notify the school either by telephone on 0178822060 (selecting option 2) or via email to attendance@rugbyfreesecondary.co.uk by 9:00am. Please do not call the main reception or leave a message.

Please note that you will need to inform the school on each day of the absence (even if the absence is continuous). Please also note that on your child's return to school, you will need to provide a letter relating to their absence. If we do not have an explanation, or if the explanation is unsatisfactory, we will not authorise the absence. If we are concerned about the aspect of your child's attendance or punctuality, please be reassured that we will contact you to discuss the best way forward. An accumulation of unauthorised absences will lead to a referral to the Local Authority.

What are authorised and unauthorised absences?

Authorised absences are absences which the school seeks to allow. This can include:



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- Sickness/illness with medical evidence
- Emergency dental/medical appointments with a copy of the letter or appointment provided. (Please make routine appointments after school hours)
- One day religious observance

Except in the case of illness, you should ask for permission for your child to miss school minimum of two weeks, giving full details of your request.

Unauthorised absence refers to absences which the school does not allow. This can include:

- Family holidays
- Day trips
- Your child missing school for their birthday
- Shopping

Holidays during term time?

Parent(s)/Carer(s) are not allowed to withdraw their child(ren) from school during term time for a family holiday. All leave of absence during term time must be requested using our 'exceptional circumstances' form and parent(s)/carer(s) should detail the exceptional circumstances on which their request is based upon.

A member of school will contact the parent(s)/carer(s) to advise them of the outcome of their request. Please note that if the outcome is that the absence will not be authorised, the school may make a referral to the Local Authority who may take legal action against you for failing to secure the regular attendance of your child in school.

Attendance during one school year:

Attendance during one school year	Equals this number of days absent	Which approximately is this many weeks absent	Which means this number of lessons missed
95%	9 days	2 weeks	50 lessons
90%	19 days	4 weeks	100 lessons
85%	29 days	6 weeks	150 lessons
80%	38 days	8 weeks	200 lessons
75%	47 days	10 weeks	250 lessons

Thank you for your continued support.

Yours sincerely

Miss Kelly Davies

Pastoral Liaison and Attendance Officer



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Rugby Free
Secondary School

New Year 7 Student Personal Information Form

The form below will need to be completed by all parents and guardians. You will need to use the link sent to you digitally.

New Year 7 Student Personal Information Form Sep 2021

We are asking you to complete this to ensure we have the most up to date and accurate information regarding your child. It is really important for safeguarding reasons that we have full details of three contacts. The telephone numbers given on the form need to be numbers that are contactable between the hours of 8am until 5pm whilst your child is in school, this would also cover extra curricular events/activities.

This form must be completed by the person who has parental responsibility for the student for whom this form is completed for. All persons with parental responsibility must be notified and included on this form. A separate form must be completed for each child.

There is a lot of information required, but it is critical we receive this information so we can update your child's data accurately.

To find out more information on your rights as a data subject and how we process your personal data please see the LT2 Trust Privacy Notices: <https://learningleading.org/privacy-notice/>

If you need any help or have any questions, please email Mrs. Austen (Raising Standards Leader) on: bethan.austen@rugbyfreesecondary.co.uk

Thank you

...

* Required

Student Information

1. Student legal first name *

2. Student legal surname *

UNIFORM

RFSS logo uniform items are available to buy from;

- Webb Ellis Limited, 5 & 6 St. Matthew's Street, Rugby - 01788 567777
- Scallywagz Schoolwear, 63 High Street, Daventry, NN11 4BQ - 01327 700069
- All other compulsory items, listed below, can be bought from high street retailers

RFSS Daywear Uniform

- RFSS grey school blazer (Boys' or Girls' style) - Students need their blazer in school every day.
- RFSS purple V-neck jumper
- RFSS school tie
- White, long or short sleeved shirt
- Black school trousers or skirt – no fashion skirts or trousers, trousers must have a zip and button
- Black school shoes - no logos, no trainers, no boots
- Girls - Black socks or tights
- Boys - Black socks
- Large rucksack
- All coats, scarves and any outdoor clothing should be removed when inside the school building and blazers are expected to be worn when moving around the school

RFSS Expectations

- Natural make up – not excessive
- No facial piercings including ear bars, nose rings and lip piercings
- No jewellery except for one pair of ear studs and a watch (no smart watches)
- No nail polish, acrylics, gel nails or false nails
- Natural hair colour and styles, hair accessories should be minimal and plain in colour

RFSS PE Kit - Indoor

- RFSS grey and purple polo shirt (boys' or girls' styling)
- RFSS purple and grey shorts
- Black or white trainers
- RFSS PE Bag

RFSS PE Kit - Outdoor

- RFSS grey and purple hoody (girls but *optional* for boys)
- RFSS rugger top (boys and girls who want to play rugger) □ RFSS leggings (girls)
- Plain black tracksuit bottoms
- Purple football socks
- Black or white trainers

Students will need an appropriate outdoor coat of either black or grey, which should be worn on top of their school blazer when the weather is poor. All uniform items must be named.



Official Uniform Supplier
to Rugby Free Secondary School



- **CLICK & COLLECT Available !**
- **NO HASSLE Exchanges !**
- **Friendly, Reliable & Local !**

From April 12th please visit our store in
St. Matthew's Street to try on & purchase
RFSS uniform.

Or purchase securely online at
www.webb-ellis.co.uk
for click & collect or delivery.

We look forward to seeing you soon,
The Webb Ellis Team

website : www.webb-ellis.co.uk

e-mail: sales@webb-ellis.co.uk

Webb Ellis Ltd, 5 & 6 St. Matthew's Street, Rugby, CV21 3BY



Rugby Free

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Individual Healthcare Plan

Name of school/setting

Rugby Free Secondary School

Child's name

Group/class/form

Date of birth

Child's address

Medical diagnosis or condition

Date

Review date

Family Contact Information

Name

Phone no. (work)

(home)

(mobile)

Name

Relationship to child

Phone no. (work)

(home)

(mobile)

Clinic/Hospital Contact

Name

Phone no.

G.P.

Name

Phone no.



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Describe medical needs and give details of child's symptoms, triggers, signs, treatments, facilities, equipment or devices, environmental issues etc

Name of medication, dose, method of administration, when to be taken, side effects, contra-indications, administered by/self-administered with/without supervision

Daily care requirements for pupil's educational, social and emotional needs (including school trips)

Other information

Describe what constitutes an emergency, and the action to take if this occurs

Who is responsible in an emergency (*state if different for off-site activities*)

Plan developed with

Staff training needed/undertaken – who, what, when

Form copied to



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MEDICAL INFORMATION FORM

I agree that I will update the school with any medical information or changes to emergency contact details.

Child's Name: Date of Birth: Form/Class:

1. EMERGENCY DETAILS

a. I may be contacted by telephoning the following telephone number(s):

Home: (.....) Work: (.....)

Mobile Telephone no:

Name & Address:

.....

b. Please state an alternative contact point:

Telephone number: (.....)

Name & Address of Contact:

.....

Child's Health Service details: - Medical card number:

Family doctor (Name, address and telephone number):

.....

..... (.....)

2. MEDICAL INFORMATION

a) Does your child suffer from any of the following conditions?

Asthma	Yes/No	Bronchitis	Yes/No
Chest Problems	Yes/No	Diabetes	Yes/No
Fainting	Yes/No	Migraine	Yes/No
Heart Trouble	Yes/No	Raised Blood Pressure	Yes/No
Tuberculosis	Yes/No		

If 'YES', to any of the above, please provide details:

.....
.....

Epilepsy

Yes/No

If 'Yes',

a) What specific epilepsy syndrome has been diagnosed for your child?

.....



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b) What is the pattern of any seizure?

(Please cross out the 'Yes' or 'No' which does not apply)

b) Does your child suffer from any other condition requiring medical treatment, including medication? Yes/No

If 'YES', please provide details:

c) Is your child allergic or sensitive to any medication (e.g. Penicillin), insect bites or food?
Yes/No

If 'YES', please provide details:

d) Has your child been immunised against the following diseases?

Poliomyelitis Yes/No
Yes/No

Tetanus (lock jaw)

If 'YES', to tetanus, please give date if known

e) Is your child taking any form of medication on a regular basis?
Yes/No

If 'YES', please give full details, indicating the type of medication and dosage.

Please ensure that your child has adequate supplies of medication and dosage for the whole visit.

f) To the best of your knowledge, has your child been in contact with any contagious or infectious diseases, or suffered any recent condition that may become infectious or contagious? Yes/No

If 'YES', please give full details:

g) In the case of a residential course, does your child have any: (please give the details).

➤ Special Dietary needs?

➤ Any childcare needs?

h) Please supply any additional information that you wish the Visit Leader to be aware of (e.g. medical conditions, allergies, recent illness, special requirements etc) which may affect the full range of activities in this event:



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3. INSURANCE COVER

I understand that the visit is insured in respect of legal liabilities (third party liability) but that my child has no personal accident cover unless I have been specifically advised of this in writing by the organiser of the visit. I also understand that any extension of insurance cover is my responsibility unless advised differently by the School/Centre.

4. DECLARATION BY PARENT/CARER

- In the case of an emergency I agree to my child being given any medical, surgical or dental treatment, including general anaesthetic and blood transfusion, as considered necessary by the medical authorities present.
- I have read the attached information provided about the proposed exchange visit and the insurance arrangements.
- I consent to my child taking part in the visit, and, having read the information sheet, declare my child to be in good health and physically able to participate in any activities mentioned.
- I have noted where and when the students are to be returned and I understand that I am responsible for my child getting home safely from that place.
- I will ensure that any change in the circumstances (e.g. recent illness, medication or injury) which will affect my child's participation in the visit will be notified to the School/Centre prior to the visit.

I ACCEPT THAT THERE IS AN INHERENT RISK OF INJURY IN PARTICIPATION OF ADVENTUROUS OUTDOOR ACTIVITIES. RISK CAN BE REDUCED TO ACCEPTABLE LEVELS BY IMPLEMENTING APPROPRIATE RISK ASSESSMENTS.

COPIES OF WRITTEN RISK ASSESSMENTS ARE AVAILABLE ON REQUEST FROM THE SCHOOL/CENTRE.

Signature of Parent/Carer..... Date.....

(N.B. Parental/Carer consent required for children aged 17 and under)

Name of parent/carers in block letters:

Address:



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NOTE: THIS COMPLETED FORM TO BE RETURNED TO THE SCHOOL/CENTRE.

In the case of the applicant being 18 years of age and above, the following must be read and signed:

I declare the above information is correct and that the person in charge has my permission to authorise medical treatment in an emergency. I consent to medical treatment if deemed necessary by the attending authority present and the use of anaesthetics being given in the case of an emergency.

Signed

Date.....



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HOME/SCHOOL AGREEMENT

PLEASE COMPLETE AND RETURN TO SCHOOL

OUR SCHOOL'S AIMS AND VALUES

This home/school agreement is seen as an important partnership between the school, its parents and carers and the students. This is to ensure the very best education is offered to students regardless of their race, religion, gender, sexuality or academic ability.

Our understanding of 'education' is that it must include intellectual, aesthetic, moral, spiritual, social and emotional development and understanding within a framework of fairness, firmness, mutual respect and self-discipline.

SCHOOL'S AGREEMENT

The school will:

- Provide all students with equal opportunity to achieve their full academic, social and personal development.
- Ensure students have access to a broad and balanced curriculum, which meets the requirements of Government legislation for Key Stages 3 and 4.
- Provide a stimulating educational community within which all students individual needs are known, understood and met. This will enable staff to provide a highly structured and responsive approach to each student's learning, whilst setting ambitious objectives to challenge their personal targets.
- Expect and reward high standards of conduct, effort, presentation and attendance.
- Care for the well-being and safety of students by following the many school policies, which include the anti-bullying and child protection policies.
- Maintain a high level of discipline, exercised and administered in a firm, fair and friendly manner within school so that teaching and learning can take place.
- Be open and welcoming to parents or carers, encouraging them to be involved in the life of the school, and informing them about school matters and the progress of their children through reports and parent consultation meetings. In addition, to contact parents or carers in the event of problems relating to attendance, punctuality or behaviour.
- Set and mark appropriate homework in line with the Homework Policy.
- Welcome, value and support our students as they make their transition to the world beyond school.
- Involve outside agencies which are able to support our students in many different ways and throughout their time at school.

Samirah Roberts,
Headteacher



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PARENT / CARER

I will:

- See that my child attends school regularly and on time.
- I will contact the school on the first day of my child's absence.
- Ensure my child wears appropriate school uniform and supports the school policies on hairstyles, make-up and jewellery.
- Support the school's behaviour and care policies.
- Support my child with their homework and any other home learning.
- Check and sign my child's planner on a weekly basis.
- Endeavour to support my child's learning by attending parents' evenings or meetings.
- Inform the school of any problems or concerns that may affect my child's work or behaviour.
- Ensure my child understands the importance of travelling to and from school safely.
- Ensure my child gets in and out of vehicles in appropriate places and comply with any necessary parking restrictions around school.

Signature (Parent/Carer) _____ Print name: _____

STUDENT

I will:

- Attend school regularly and on time, wearing approved school uniform and with approved and appropriate PE kit and necessary equipment.
- Not bring inappropriate items into school, such as e-cigarettes or lighters.
- Behave well in school and outside of school in settings such as school trips or college visits.
- Follow the school's rules, policies and code of conduct and complete any sanctions which may be imposed.
- Work hard and complete all tasks required of me in the classroom, as well as with homework.
- I will cooperate with staff and other students, showing determination to get the best out of my time at school, whilst also aiming to enjoy myself and behave in a sensible manner.
- Respect other students and adults in school and beyond, and earn the respect of others in return.
- Take home all newsletters and messages to give to my parents or carers.
- Understand that all forms of bullying including verbal, physical or cyber will not be tolerated.
- Let an adult know if I have any problems or worries.
- Prepare for the world after school and my role as a valued adult in the community.
- Travel to school in a sensible manner when on or near the road.

Signature (Student) _____ Print name: _____



www.rugbyfreesecondary.co.uk

Tel: 01788 222060 | info@rugbyfreesecondary.co.uk

Registered Address: Learning Today, Leading Tomorrow (LT2) Trust, Rugby Free
Secondary School, Rugby, Warwickshire CV22 5PE

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Students Frequently asked Questions

What will happen on the first day?

On your first day you will be greeted outside by the Year 7 team to direct and welcome you into school. From there you will be given a RFSS Student Planner, your timetable and then spend some time with your Form Tutor and Tutor group before attending some lessons. On your first day you won't need to bring your PE kit.

How many lessons are there in a day?

The school doors open at 08:30 and you are expected to be in your tutor room by 08:45 for registration. You then have a total of 5 lessons every day as shown in our school day below.

08:45-09:15	Tutor Time
09:15-10:15	Period 1
10:15-11:15	Period 2
11:15-11:35	Break
11:35-12:35	Period 3
12:35-13:35	Period 4
13:35-14:10	Lunch
14:10-15:10	Period 5

Which subjects do we teach?

At RFSS you will study English, Maths and Science as your core subjects. You will then also get the chance to do a wide variety of exciting new subjects including Geography, History, RE, PE, Art & Design, Computer Science, Drama, Food & Nutrition, Spanish, Music and PSHE. You can find more information about these subjects and what you will be studying in Year 7 on our school website.

<https://www.rugbyfreesecondary.co.uk/subjects-at-rfss>

Do we have lockers?

We are very lucky to have a brand-new building and a huge selection of lockers for students. More information about lockers will be provided in September as we begin the process of allocating them to students. However, there unfortunately aren't enough lockers for each student and so you will have to get used to carrying around everything you need for the day with you. This is why it's so important to check your timetable the night before and only pack what you need for that day!

Do they have to move around between lessons?



Yes! This is one of the main differences between primary school and secondary school. You will have about 3-4 minutes between each lesson to move across the building and find the room for your next lesson. We've tried moving across the building in this time and trust us it's possible! Our school building might seem really big and daunting when you first get here and you might be worried about getting lost. You will learn your way around much quicker than you think and all the room numbers start with the number floor they are on. So, for example 1.23 will be on the first floor!

Are there different teachers for different subjects?

You will have different teachers for your different subjects, but you will have the same Form Tutor who you will register with each morning and spend some time with. This is because we want you to be taught by teachers who know their subject best and are passionate about teaching you everything you need to know! This will give you the best teaching and learning experience to help you succeed in your subjects.

Is there much bullying?

Lots of students worry about being bullied when they start secondary school. However, we aim to ensure that all students at RFSS feel safe, feel supported and show our school values of kindness, respect and collaboration at all times. We want you to enjoy coming to school and any incidents of bullying or students being unkind to one another are dealt with very seriously by our pastoral team here. Bullying is not tolerated at RFSS and our students continually show genuine care and kindness to those around them.

What happens at break and lunch time?

At break and lunch time you will have the opportunity to buy some food or drinks from the school canteen and spend some time outside. We have plenty of benches, picnic tables and a huge court to play football on at both break and lunch time. At lunch times we also have some fantastic enrichment clubs on offer for you to take part in! Check out our enrichment clubs on our school website (this may be subject to change in September <https://www.rugbyfreesecondary.co.uk/enrichment>)

Are there stairs?

Yes, we have three floors here at RFSS and five different sets of stairs! The central staircase is for staff and our sixth form students only, but the four staircases in the corner of the building are for all other students to use. If you are unable to use the stairs, we also have a lift available for those that need it!

What happens if you get a detention?

If you are late to school, don't complete all your work, forget your homework or are disrespectful to others around you, you unfortunately may receive a detention. You will get a notification on your Class Charts account to let you know you have one and you will report to the canteen at the end of the following school day. Here you will be met by the teacher you have a detention with and there you will finish any work and have a

restorative conversation with the teacher to reflect on what went wrong and what you can improve on in the future.

Will I get lots of homework?

All homework will be set on our online school system called Class Charts. You will receive your login details in the first few weeks of being at school. You will also receive a Student Planner in which you can remind yourself of the homework you have. Homework can look different depending on the subject, it can be a project, completing a homework sheet or doing some research! We also have a Catch Up Club during which you can complete your homework in school with some extra support.

Do you have assemblies at secondary school?

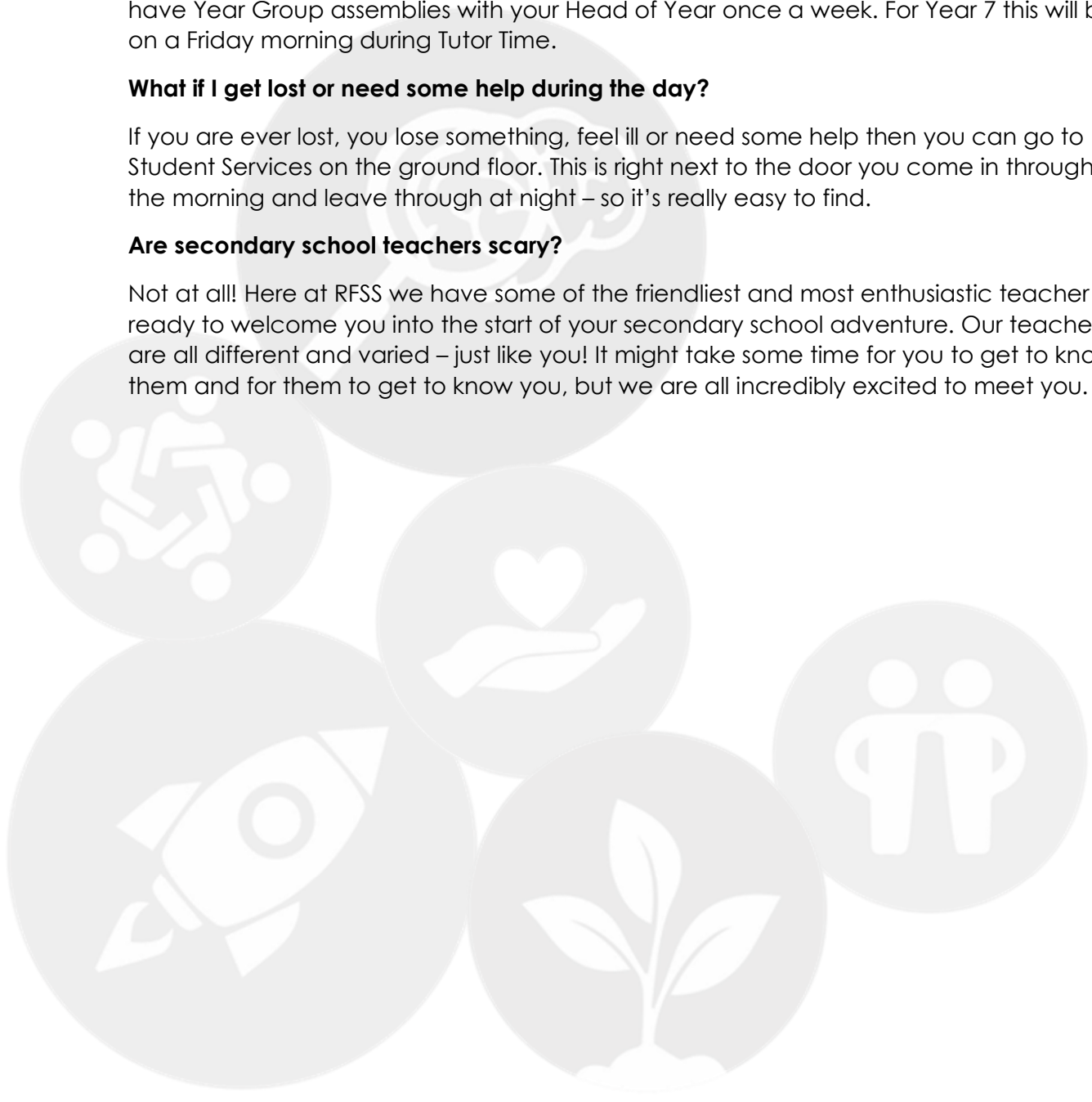
At RFSS we can't fit all of our students into our school hall like at primary school! So we have Year Group assemblies with your Head of Year once a week. For Year 7 this will be on a Friday morning during Tutor Time.

What if I get lost or need some help during the day?

If you are ever lost, you lose something, feel ill or need some help then you can go to Student Services on the ground floor. This is right next to the door you come in through in the morning and leave through at night – so it's really easy to find.

Are secondary school teachers scary?

Not at all! Here at RFSS we have some of the friendliest and most enthusiastic teachers ready to welcome you into the start of your secondary school adventure. Our teachers are all different and varied – just like you! It might take some time for you to get to know them and for them to get to know you, but we are all incredibly excited to meet you.





Contact Sheet

We have tried to think of every question or query you may have regarding your child's transition to Rugby Free Secondary School and hope you have found this Welcome Pack helpful and your questions have been answered. However, we understand we may not have covered everything or you may have questions which are specific to your circumstance. If that is the case or there is anything else you would like to know, please feel free to use the contact details below.

These may also be useful to keep to hand for when your child starts with us in September.

Attendance & Absences

Miss Kelly Davies

Attendance@rugbyfreesecondary.co.uk

Transition – KS3 Raising Standards Leader

Mrs Bethan Austen

Bethan.austen@rugbyfreesecondary.co.uk

Safeguarding & Student Support

Mrs Theresa Jackson

Theresa.jackson@rugbyfreesecondary.co.uk

SEN Support

Miss Renée Haddow

Renée.haddow@rugbyfreesecondary.co.uk

General Enquiries

Info@rugbyfreesecondary.co.uk

01788222060

You will also find a wealth of further information including our school policies, up to date calendar, gallery of the school and Year 7 curriculum on our school website which can be found at <https://www.rugbyfreesecondary.co.uk/>



Rugby Free
Secondary School

Summer School

Come and join us for a chance to experience fun faster sessions of secondary school subjects and participate in all the activities below! The week will conclude with a celebration event for parents to join on Friday afternoon.

Outdoor sports

Cooking

Themed days

Competitions

Games

Science Experiments

Crafts

...and more!



A chance for students to socialise over the summer

Week 1

Monday 9th August – Friday 13th August 2021

9:00am - 3:00pm

Open to Year 6 students (who have confirmed a place with us in Year 7 starting September 2021)

Entry cost - FREE

Week 2

Monday 16th - Friday 20th August 2021

9:00am - 3:00pm

Open to Year 5 students

Entry cost - £10 per day

FREE for all Year 5's!

Other information:

Students will need to bring their own packed lunch for the day.

Parental consent forms will need to be completed and submitted in advance.

Further information to follow.

Please click here to complete the Summer School Form



KINDNESS



COLLABORATION



CURIOSITY



RESPECT



RESILIENCE



ENDEAVOUR



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Secondary School

Anderson Avenue
Rugby, CV22 5PE

Tel: 01788 222060 / 01788 222881

Email: info@rugbyfreesecondary.co.uk

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